

## 1 The Job

<b>Title</b>	Pitch Attendant
<b>Department</b>	Pitches
<b>Type of Contract</b>	Part Time
<b>Reporting to</b>	Duty Manager
<b>Location</b>	LeisureWorld Churchfield
<b>Salary</b>	€10 per hour

### Purpose of Role

To be the point of contact for Pitch users, and monitor bookings, receipts and usage. To ensure that Health & Safety is maintained to a high level and to ensure the overall upkeep and maintenance of the Pitches and surrounding areas is of a high standard at all times and as per manufactures recommendations.

## 2 The Company

LeisureWorld is an Irish owned company founded in 1997 with the purpose of operating and managing local authority leisure centres throughout Cork City.

We operate three leisure centres at Bishopstown, Churchfield, Douglas, one golf course at Mahon and one arts & heritage visitor centre at St Peter’s Church in Cork City. We provide fully equipped gyms, excellent pool facilities, fitness studios and all weather pitches. Our golf facility is located in a picturesque location with exceptional putting greens. St Peters Church dates back to the 12<sup>th</sup> century and now serves as a multidisciplinary arts centre on one of the city’s oldest building on the city’s most historic streets. Our centres are the perfect place for a family day out; to keep fit; to meet new friends; or just to relax and unwind. We aim to make a positive impact on individuals, the communities in which they live and the city as a whole.

Employee benefits:

- Full membership to all LeisureWorld Facilities (reduced golf fees at Mahon Golf Course)
- Discounted Café in LeisureWorld Bishopstown and St Peters Church
- Friends and family benefit – a free set of passes are available bi-annually
- Career promotions – opportunities to be promoted within the company
- Development courses to aid career progression
- Save money with our cycle to work scheme and plan for your future with access to the companies PRSA Pension scheme
- Health & Wellness Policy
- Multi-site & flexible work environment
- Free Parking

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### The Duties – Key Responsibilities & Accountabilities

- Adhere to the companies Pitch NOP (Normal Operating Procedures)/EAP Emergency Action Plan)
- Health & Safety Policy compliance
- Upkeep of all cleaning & maintenance equipment and report any equipment defect to the Manager on duty.
- Proactively identify and report and potential hazards and incidents, to prevent any risks to customers and/or colleagues.
- Ensure correct equipment is used to maintain the pitch surface and prevent any incidents occurring.
- Assist the Duty Manager with Accident & Incident forms and reports, when required. Adhere to all facility policies, rules and regulations when on shift
- Responsible for the safe handling, transportation and storage of equipment
- Undertake daily cleaning tasks in area's surrounding the Pitches and the Pitch Reception area in order to maintain to a high standard of cleanliness throughout.
- Undertake the maintenance care procedures for the pitches as per manufacturers guidelines with accurate log completed.
- Complete checks & logs whilst carrying out duties
- You may be required to complete other departmental duties assigned to you as necessary
- Complete additional duties assigned by Management Demonstrate excellent customer service care skills at all times
- Dealing with customers in a friendly, polite and professional manner
- Adhere to the Culture and Values of LeisureWorld Cleaning equipment
- Cleaning chemicals/substances
- Pitch Maintenance machinery

## 4

### The Person

- Dealing with customers in a friendly, polite and professional manner

The successful candidate will possess the following skills, experience and competencies.

- Patience, empathy and a genuine desire to help others.
- The ability to build and maintain effective working relationships.

#### Essential

- Caretaker experience is required
- Computer literate

- Adequate level of fitness
- Ability to use own initiative and work without supervision
- Available to work evenings Monday - Friday

### Desirable

- Previous experience in a similar role an advantage
- The desire to contribute to a positive environment A shared sense of purpose and commitment to LeisureWorld's values and evidence of demonstrating these values in practice.
- Respect
- Collaboration
- Professional
- Dynamic
- Friendly

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## Application & Selection Process

The selection process may include short-listing of candidates and will be based on the requirements of the position. It is important that you provide a detailed and accurate account of where you believe your skills and experience meet the requirements for the position.

This should be contained in a cover letter accompanying your CV and should be sent to [recruitment@leisureworldcork.com](mailto:recruitment@leisureworldcork.com)

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## Further Information

### ISSUED BY THE HR DEPARTMENT AT LW MANAGEMENT

Applicants must have the legal right to live and work in Ireland.

We are an equal opportunities employer.